

Writing an assignment - Checklist

Writing an Assignment

Checking your writing

After you have written an assignment it is very important to check it. Use this check list to help you.

If you need more help – look at the assignment about Enfield

Assignment check list		
	Yes	No
Following the task instructions		
Have you done what the task asks?		
Have you answered all parts of the question?		
Building paragraphs		
Does your assignment have an introduction, body and conclusion?		
Does the writing in your paragraphs flow well?		
Do your paragraphs have topic sentences introducing them?		
Have you linked your ideas together?		
Proofreading		
Have you checked your spelling?		
Have you checked your grammar?		